

## Forgotten Lunch Policy

If a child forgets to bring a lunch to school, there is a district program in place for such a circumstance. The child should notify the food service employee, and that child will receive a milk and choose food items from the salad bar for lunch that day. If a child has money in their lunch account, they can buy a lunch. If forgetting a lunch becomes a pattern, the school's administration will be notified, and the parents contacted.

If you are bringing in a forgotten lunch for your child, there is a "Forgotten Lunch" table in the MPR. Please take the lunch into the MPR and place it on the table. Please make sure the child's name is clearly marked on the lunch. The office will not take forgotten lunches for students. If your child does not know you are bringing in the lunch for them, Francis our head nutritionist here at Sycamore will usually check the table for lunches to help assist students. No student should go without a lunch for any reason. Please discuss these policies with your child so they are aware in case this situation may arise. For further information, feel free to contact the

Child Nutrition Office at 824-0279.