

22-3 SSC Meeting Minutes
February 9, 2023
4:00pm – 4:35pm

Members Present: Trish Kawahara, Ed Pan, Janine Koeltl, Tori Johnson, Lisa Matejka, Matt Hoffman, Nate McCormack, Brittney Page, Brandon Graff and Barbara Jones

Members Not Present: n/a

Others Present: Alison Stracke

Others Not Present: Erin Meyer, Hila Rabani

4:03 – Meeting called to order: Ed

Meeting called to order. Ed Welcomed everyone.
Ed reviewed the agenda and basic guidelines.

4:04 - Attendance: Barbara

Barbara took attendance and confirmed those present.

4:05 - Minutes Review - Ed

Ed mentioned that the minutes from our last meeting in November had been shared for review. Ed asked if there were any questions. Ed called for a motion to approve the minutes from the November 17th meeting. Nate motioned to approve. Matt 2nd the motion. All in favor approved the minutes. The minutes will be posted to the website.

4:06 – Share Goals: Trish

Trish shared a slide show regarding The School Site Safety Plan. This is the first of 2 meetings. Review goals from last year, check in to see how we did, make proposals for new goals for the Safety Plan. Goals are around 1) Safety 2) Climate

The emergency plan can be viewed in the office.

Proposed Goals - Safety

- 1) implement walkie talkie usage for recess and drills
- 2) installation of security camera

Proposed Goals - Climate

- 1) zones of regulation
- 2) calming corner
- 3) school counselor 2.5 days per week
- 4) MTSS procedure

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Trish reviewed the various drills that are conducted on our school site/district and reviewed when they are conducted.

4:27 – Questions: Ed

Members would like more information around the emergency plan and what parents can expect if the plan would need to be activated. Also, if parents are on campus, what procedures should they follow? Parents would like more information regarding the cameras that will be installed. How are they monitored?

Next Meeting will be set to review and approve the School Safety Plan. Date to be Determined. Trish will draft the Safety Plan and send it to the members for review prior to the next meeting.

4:32 – Meeting Adjournment: Ed

No one had further questions

Nate motioned to adjourn the February meeting.

Matt 2nd the motion.

Voted to adjourn - ALL agreed.

4:33 – Meeting Adjourned.

Next Meeting: TBD
