

YEARBOOK

ATTENTION 5TH GRADE PARENTS

Submit your favorite baby photo of your child for inclusion in the 2016 yearbook!

If you want your favorite baby picture featured in the 2015-2016 yearbook, please upload your photo to HJ eShare **by November 13, 2015.**

Upload photo via HJ eShare mobile app:

- Search "Herff Jones eShare" in the Apple app store/Google Play store, download and install the free app.
- Launch the app, enter the school code ***sycamores***, select your school and enter your information.
- Accept the terms of use and tap "Open Camera" to take a photo or "Browse Images" to upload a photo from your Camera Roll or Photo Stream.
- Select the photo you want to upload, complete the Image Info fields as directed below and tap upload.

Upload photo from your desktop computer:

- Navigate to: <http://www.hjeshare.com/>
- Type in the school code ***sycamores*** and click the Login button.
- Fill in your contact information, read and accept the terms and conditions, click the "Browse for Images" button, navigate to and select your image, click the Open button and confirm the upload.
- Complete the Image Info fields as directed below and click the Submit Image Information button.
- Click the OK button wait for upload to complete.

Important! In order to ensure your baby photo makes it into the yearbook, please name the photo file with your child's first and last name (i.e. Alicia Lardieri) and complete the image info fields as shown below:

The screenshot shows the 'Image Info' form in the HJ eShare mobile app. The form has three text input fields: '5th grade baby', 'Alicia Lardieri', and '5th grade baby photo'. Below these fields is an 'Upload' button. To the right of the form is a larger image of a baby with a pink flower in her hair. Below the image are three more text input fields: 'Grade(s) of students' (containing '5th Grade Baby'), 'Student(s) shown in picture' (containing 'Alicia Lardieri'), and 'Description' (containing '5th grade baby photo'). At the bottom right are 'Go Back' and 'Submit Image Information' buttons. A list of instructions with red arrows points to the corresponding fields:

- Enter **5th grade baby** in the "Grade(s) of students" field
- Enter **your child's name** in the "Student(s) shown" field
- Enter **5th grade baby photo** in the "Description" field