

SSC Meeting Minutes

January 14, 2021

3:00pm – 4:10pm

Members Present: Sylvie Bullard, Michael Farley, Kristi Flavio, Laura Lewis, Phyllis Acon, Michelle Park, Ed Pan, Brandon Graff, and Matt Hoffman and Barbara Jones

Members Not Present: MaryBeth Wettig, Erica Reardon

Others Present: Alison Stracke, Jim McConihe

3:04 – Meeting called to order: Michael – Welcomed everyone to the first Site Council meeting of 2021.

3:05 – Minutes: Michael – Confirmed that everyone had a chance to review the minutes from our last Site Council Meeting on 11/19/20. Michael asked for someone to make a motion to approve the minutes. Phyllis Acon motioned to approve the minutes from the 11/19/20 meeting. Ed Pan seconded the motion. Members voted – motion carried – Minutes approved. Barbara will post the minutes on the school website.

3:07 – Open Position: Michael – Erica Reardon’s family has moved to out of state. Therefore, we have an open position on our Site Council. Michael proposed that 1st Alternate Brandon Graff move up to the Parent Representative position if he is interested. Brandon was not on our Zoom meeting at this time.

3:09 – Members having difficulty joining Zoom Call. Sylvie indicated that she will take care of the authentication problem so our parents will be able to log in as themselves and not as their child for the following meetings.

Matt Hoffman, Brandon Graff and Michelle Park were not able to login. Alison Strake contacted them to remind them to login as their child.

Michael said we will give them a few minutes to login.

3:16 – SPSA Discussion: Sylvie

- Last year the Site Council did a major overhaul on the SPSA (School Plan for Student Achievement). The SPSA was revised remotely due to the shut down in March 2020.
- Sylvie worked with Nicole Rogers (TSA) on the draft and emailed the draft to the Site Council members for their input.
- Sylvie will share the SPSA document after the meeting today, with our current Site Council Members, for review.
- The purpose of the SPSA is to determine goals for our school as well as how we are achieving the goals. Academics are a key component of the SPSA. Social/Emotional development for students and staff are important factors. Professional Development helps staff with all aspects of the SPSA.
- Many of the goals from last year can stay on the plan for the 20/21 Plan. We can keep and expand the goals as they relate to the current Remote Learning Model. Some of the goals have not been met this past year due to the remote status. We will add information regarding how we have been addressing remote learning.

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- Once the SPSA has been shared with our Site Council members, please review the document and make notes to share at our next meeting on Feb. 25th.
- The SPSA is due at the end of March 2021. We will review the plan at our next Site Council meeting and make updates as the members suggest.
- Questions: Phyllis – For the Goals – Do we write goals even if they are not attainable in the current learning environment? Do we keep them on the plan for future / normal learning environment?

Sylvie – many of the goals we are actually following – they just look a bit different due to the remote learning environment.

Michael – Will we be able to edit the document?

Sylvie – no not editable, but the document will be set up so we can make comments and suggestions.

3:28 – Learning Environment: Sylvie began to speak about our remote learning model. Members still not able to join meeting. Alison offered to set up a new Zoom link.

3:35 – New Zoom Link: Alison Strake created a new Zoom link for this meeting. All members logged out and then joined the new Zoom link. Matt Hoffman, Brandon Graff and Michelle Park were able to access the new Zoom link as well and join the meeting.

3:36– Learning Environment: Sylvie gave a brief update regarding our remote learning model. Sylvie reviewed the information shared by Dr. Malloy at the Board Meeting in December. The Board voted to follow the recommendations of staying remote until the tier changes to Red from Purple.

We moved forward with following the declarations so we can be ready for the “pivot” to the Hybrid Model when we are able to do so. We are status quo for now. Schedule and Preps are the same as the fall. The only shift on January 5th, 2021 was the classroom teacher assignments in accordance to the parent declarations.

The re-entry on 1/05/21 went relatively smoothly. Teachers are building community with their new classroom students. Teachers are holding welcome meetings with the parents

The Board Meeting on 1/12/21 presented the change from “Reopening Together” to “Moving Forward Together”. This motto better reflects how we are preparing the schools. Bigger focus on the Social/Emotional component of students. We will be bringing small groups on campus. At Sycamore, we will have 1 small group of 14 students. Many of these students were part of our small group in November and December 2020. The small group is offered to EL students as well as students that have been identified as needing in-person support.

The Board Meeting on 1/12/21 got rather heated with parents that are upset with the Board Members. Board is following the direction of the State of California and the Health Dept. It is not the fault of the Board members that the COVID numbers are so high that the county is in lockdown.

Sylvie is looking into offering other small group classes such as a sport type class in the afternoon. Other teachers may offer enrichment type of small group classes as well. More details to follow. As soon as a Sub Teacher has been secured we will start our In-Person small group here at Sycamore in the Library.

The next Board Meeting will be held on 2/26/21. The Board and our District is waiting for the Governor and the Health Dept to allow us to open in the Hybrid Model. We are waiting

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for their guidance and the requirements that we will need to follow in order to open.

Sylvie and the Sycamore Re-Opening committee has compiled a 26 page Re-Opening Guide for our School Staff and for our Parent community. This guide is Sycamore specific. Our custodian, Joselito and our staff have worked very hard to prepare the school for Re-Opening. We are ready!

Kristi Flavio shared that the staff and our campus are ready to go... Kristi said that vaccinations for our staff would be great. We definitely want the kids back on campus.

Laura Lewis shared that our staff has put a lot of work into place to prepare our campus. Staff are ready to return to campus with the students and we feel safe doing so.

Sylvie shared that Sycamore have the 2nd largest number of students that are preparing to return to campus for the Hybrid Model. Vista Grade has 18 classrooms returning. Both Green Valley and Sycamore has 14 classrooms returning. This equates to approx. 300 students returning to campus that we are preparing for. There are a lot of details that need to be addressed and preparation to have kids back on campus following the safety guidelines.

Michael shared that he appreciates all the staff are doing to make our campus a safe environment.

Sylvie shared that the Re-Opening committee for Sycamore have been working on many behind the scenes details. She is grateful to all who are helping with the preparations.

Michael shared that transitioning to a new teacher on 1/05/21 was a concern for their family. But is happy to report that the transition has gone really well.

Sylvie shared that she has received a few emails from parents expressing that they are grateful for the smooth transition. Sylvie shared that we tried our best to keep kids together with fellow classmates. For example – The kids from Wettig's class that want remote were moved together to Sayer's class. The kids from Sayer's class that want hybrid were moved together to Wettig's class. This was done for nearly every grade level, for the most part.

Alison shared that her children are enjoying new kids in their breakout rooms. The kids are helping each other and showing the new kids to the class the ropes of the class and welcome the new students.

Michelle shared that her children stayed with their teacher and are welcoming the new students to their class. The teachers are doing an outstanding job. The teacher are being very intentional with their welcoming and establishing the routine for the class.

Sylvie shared that she is proud of what we have prepared. We as a staff and school site are ready to move forward on campus.

Ed asked about hubs and small groups.

Sylvie shared our EL / Support students will form our first small group on campus. We are expanding the class by offering open spots to kids that need on campus support. Some students are really struggling with the remote learning model and will do better in the support small group on campus. The small group is scheduled to start next week- pending securing a teacher. The students will be on campus from 8:00 – 2:25. They will have lunch outdoors as long as the weather is good. The sub teacher will be in the classroom (Library) with the students to support their needs. We can take up to 16 students in this small group. We can start a 2nd small group with another sub. teacher if one is available. Teachers are recommending students for the small group.

Phyllis asked about the 21/22 school year starting in August and whether parents will need to complete a new declaration.

Sylvie said that we have not gotten to the next school year, yet. Sylvie assumes that parents will need to complete a new declaration if it looks like we may start the new school year with restrictions. We just do not know when the declaration will be completed (spring or

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summer?) We would be happy to have the declarations in the spring in order to do classroom placements in a timely manner. We really do not want to rush as we did this past summer.

Michael asked if there were any other questions on this topic.

4:00 – Open Position for Site Council: Michael came back to the topic that was started earlier in the meeting before all members were able to join...

Michael – Erica Reardon's family has moved to out of state. Therefore, we have an open position on our Site Council. Michael proposed that 1st Alternate Brandon Graff move up to the Parent Representative position if he is interested. Matt Hoffman would move from #2 Alternate Parent Representative to #1 Alternate. Then a new ballot would be prepared for our school community to elect a new member as the #2 Alternate Parent Representative.

Michael asked Brandon Graff if he would be interested in moving up to Parent Representative from the Alternate position. Brandon said he would like to do this. Matt Hoffman agreed to move from the #2 Alternate position to the #1 Alternate position.

Ed moved to have Brandon Graff take the Open Parent Representative position. Phyllis 2nd the motion. Member vote – all agreed.

Barbara will prepare a memo to the school community regarding parents submitting their bio for the #2 Alternate Parent position on Site Council. Then a ballot will be prepared with the parents names and bios for the Sycamore community to vote a new member in.

4:04 – Review: Michael reviewed the action steps.

Sylvie will send the SPSA plan to our Site Council Members to review. At the next meeting we will review the SPSA plan and will most likely need to meet again to finalize the plan in March.

Michael confirmed that our next Site Council meeting will be held on Thursday February 25th, 2021. If any member has topics for the next meeting agenda, please email Michael at 2farleys@gmail.com

4:04 – Final Questions and Comments:

No further questions or comments. Michael asked to have someone make a motion to adjourn the meeting.

Ed motioned to adjourn the meeting

Phyllis 2nd the motion

All in favor voted yes – motion carried

4:06 – Meeting Adjourned.

Next Meeting: February 25, 2021
