

SSC Meeting Minutes
October 15, 2020
3:00pm – 4:05pm

Members Present: Sylvie Bullard, Kristi Flavio, Laura Lewis, Mary Beth Wettig, Michael Farley, Phyllis Acon, Ed Pan, Michelle Park, Erica Reardon, Brandon Graff, Matt Hoffman, Jim McConihe, Alison Strake, and Barbara Jones

Members Not Present: N/A

3:00 – Michael – Meeting called to order. Welcomed everyone to the Zoom meeting. Introductions of all the members, including our newest members, Ed Pan (Parent Rep.) and Brandon Graff and Matt Hoffman (Alt. Parent Reps.). We have 100% attendance. Looking forward to working collaboratively as a group.

3:07 – Minutes: Michael – Confirmed that everyone had a chance to review the minutes from our last Site Council Meeting on 9/17/20. Michael asked for someone to make a motion to approve the minutes. Erica Reardon motioned to approve the minutes from the 9/17/20 meeting. Jim McConihe seconded the motion. Members votes – motion carried – Minutes approved.

3:10 – Discussion:

- Sylvie – Presentation of the SARC plan. Sylvie shared a slide show which included the background of SARC. In 1988 a state law passed stating that if the school is receiving state funding, we must complete the SARC plan.
- Much of the SARC plan is loaded by the District Office. The SARC plan is updated annually and published by February 1st each year. Site Council will focus on the school Profile, which consists of the Principal Statement, Mission Statement and Opportunities for Parent Volunteer sections. Sylvie shared the whole report with the members so that we would have an idea of what the SARC plan covers.
- Review and discussion of the Profile:
 - Members agreed that the verbiage should be in present tense, not past tense. Members believe that the verbiage should be “word smithed” and updated to include growth mindset, character traits, inclusion and diversity. Adding a couple of areas for opportunities for parents to be involved. Members agreed to table the SARC plan for the time being. Sylvie will send the members a draft copy for all to review and make suggestions for revisions. Sylvie will update the document and present the updated draft at our next Site Council meeting for approval.

3:55 – Set Dates for Meetings: Barbara suggested dates for the next three meetings. Barbara Jones motioned for the following 3 dates for Site Council Meeting dates: Nov.

19, Jan. 14 & Feb. 25. Erica Reardon seconded the motion for the meeting dates. All members approved the 3 dates. Barbara will post these dates on the School Website.

4:00 – Comments: Sylvie shared that Sycamore will have an ELAC committee this year due to the number of English Learner students that are enrolled with Sycamore. An ELAC committee will be formed. The chairman of the ELAC committee will join the site Council as well. The ELAC committee will help meet the needs of the EL families.

4:05 – Michael moved to adjourn the meeting. Jim McConihe seconded the motion. Meeting was adjourned at 4:05.

Next Meeting: November 19, 2020